

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
October 13, 2020

The October meeting, held in person and online (Zoom), was called to order by Sr. Warden Amber Zentis at 6:31 PM. The vestry said an opening prayer for the parish.

Vestry Members Present: Eric Cain, Susan Grotte, Tim Hillis, Jim Kidda, Frank Lemkowitz, Oscar Lozano, John Ondrusek, David Taylor and Don Whitehead and Amber Zentis.

Vestry Members Absent: Angela Cooley and Missy Marek.

Susan Grotte led the vestry in a devotional from the book *Jesus Calling* regarding trusting God through trouble and weakness.

Review of September 2020 Meeting Minutes

The minutes of the last meeting were reviewed for accuracy and approved, following a motion to approve by Don Whitehead, seconded by John Ondrusek.

Finance Committee Report

- * Revenues from September: Both pledge and plate offerings are down. There is an expectation that once we are re-gathering, both plate and pledge will pick up. Expenditures are also down, so the net for September is a shortfall of \$92.32. The PPP forgiveness paperwork will be filed with the bank soon. The General Operating account has \$167,242.46.
- * The Finance Committee report was approved following a motion by Don Whitehead which was approved by Tim Hillis.
- * 2021 Budget: The Finance Committee met October 3 to cast a preliminary budget for 2021 assuming a normal year and the stated desires of the ministry leaders. Nothing else can be known until the Stewardship drive finishes and the pledge cards for 2021 are received.

Rector's Report

- * The Rector was not present at the meeting, as his start date is in a few days and he is moving.

Senior Warden's Report

- * Worship plans: Worship leaders will be given a vacation this Sunday, so parishioners are encouraged to tune into the National Cathedral or Christ Church cathedral. On October 25, Father Ralph will broadcast his first service with the Worship Team. In-person services will begin on Saturday night, October 31, and Sunday Morning November 1, with Rite 1 at 8:30 AM and Rite 2 at 10:30 AM. Seating will be limited to 50, including greeters and VPODs, with spacing between pews. Worship leaders and musicians in the altar area are not included in the counting. Family groups will continue to sit together in one pew.
- * Bishop's visit November 8: Bishop Ryan's visit will be virtual and she will meet with the vestry in a Zoom meeting.
- * The transition committee of Dorothy Lyons, Lisa Lemkowitz, Christina Daw and Deb Hartmann are scheduling small group gatherings of under 40 so Fr. Ralph and Terri can get to know parishioners in person.
- * Vestry elections will be held the second Sunday in November, possibly online. So far only three parishioners have shown an interest in filling the four upcoming vacancies.

Calvary Episcopal Church Minutes

- * The current junior warden, Oscar Lozano, has served for four years. Usually a junior warden-elect is chosen the year before the junior warden leaves so he can shadow the junior warden for a year. This did not happen this year, but Oscar has expressed his willingness to make himself available to consult with whomever becomes junior warden next year.
- * A VPOD (Vestry Person of the Day) schedule will be developed using the current VPOD schedule for November and December for Sundays, but additional VPODs will be needed for Saturday night services. Vestry members were asked to sign up.
- * Parish Hall renovations continue to make progress. Final inspection for the parish hall renovation project is Friday, and the target date for completion is November 3.
- * The old parish hall furniture was donated to another Episcopal church, who was grateful for it. An appeal to church members was sent in the mail and online for donations for new furniture to replace it. Upon learning of the request for donations for parish hall furniture, some vestry members made the following objections.
 1. There was an assumption that the cost of the renovation included new furniture. It was explained that the renovation funds were for the actual construction/labor/materials for the project.
 2. Giving away the old parish hall furniture constituted disposal of church assets without vestry approval. A motion was made, but tabled, to limit the ability of individuals on vestry from making decisions about assets of the church without vestry approval.
 3. A question was raised about warranties for the parish hall revision project. The vestry was informed the contract was signed by a representative of the renovation committee, and the Jr. Warden will get further clarification. Jim Kidda requested an accounting of renovation costs.

Junior Warden's Report

- * Stained glass windows had their hinges removed and have been welded shut. Rotten wood has been replaced under five of the windows, and metal parts are being painted. When aluminum frames arrive, the windows will be rehung with a target date by the end of October.
- * Because of the inefficiency from having to run the AC to dry the new school flooring, debt reduction to Ideal Impact at 80% of energy savings per month was reduced to only \$490.00 in September, with \$69,000.00 still owed, paid from energy savings.
- * Parish hall walls have been sheetrocked and painted. Ceiling frames are up and lights have been installed. After this, the tiles currently on the floor will be roughed up to prepare them for adhesive and the new flooring will be glued on top of the old floor, to minimize the potential risk of airborne asbestos.
- * Fr. Ralph's office has been painted and the old desk removed, as Fr. Ralph brought his personal desk. A new rug was purchased and installed. Credenza doors and drawer fronts are being refinished.
- * There has not yet been a meeting of the Technology Team.
- * A desktop personal computer has been purchased for the soundboard to facilitate linking the sound / camera system with broadcasting technology. Jim Kidda opposed the decision to get a laptop because of space limitations on the sound board and recommended a laptop instead. Reimbursement for some of our technology expenses related to broadcast capabilities will come from the Diocese Technology Grant.

Committee Reports

- * Outreach Committee: Family Promise is a program whereby churches host a homeless family for a week, including shelter and meals. Calvary is asked to provide meals for 14 people for seven days beginning the first week of November. Shepherd groups, ministry teams and concerned groups will be asked to assist.

Calvary Episcopal Church Minutes

- * The Thanksgiving Feast cannot proceed as usual this year due to pandemic precautions. Bill Daw has agreed to head up whatever Calvary decides to do. Calvary has provided hot meals for homeless people through Friends of North Richmond, so a similar effort for Thanksgiving will be considered. Outreach team contacted Meals on Wheels regarding Thanksgiving, but they are not accepting prepared meals.
- * Attack Poverty is planning an assistance mission to the Lake Charles area following the two devastating hurricanes. Tim Hillis will travel to Sulphur, LA to assess the needs for aid and volunteer work.
- * Stewardship Committee: A letter will go out this week announcing the Stewardship Campaign "Walk by Faith". Swingin' Door will cater an outdoor picnic event Sunday, November 15 as our annual celebration of ministries as well as to greet Father Ralph.

*

New Business

- * None.

*

Old Business

- * None.

The vestry said a closing prayer.

At 8:09 PM, the meeting was adjourned.

Submitted by / David Taylor, Clerk